

ANNEX 2

Table 2.1 – Outline course/workshop content		
Agenda Item	Contents	Approx. Time (mins)
Introduction	Participants introductions and objectives Agenda, aims and objectives of the training programme Definitions of risk and risk management	15
Risk management in the public sector	Drivers for risk management Strategic objectives and planning Corporate governance and CPA Service delivery and service support Projects and partnerships	20
Risk management framework and principles	Risk management cycle Strategic planning and objectives Risk identification and assessment, Risk treatment and improvement actions Measuring, monitoring and reporting Communication and consultation Embedding	20
Risk management in York City Council	Policies, procedures and management organisation Risk registers Links to Council strategy and service planning	25
Break	Coffee/ Tea	15
Workshop 1	Practical application within York City Council - risk identification and assessment	40
Risk treatment options and action planning	Risk retention and risk transfer Risk control/ mitigation Pre and post incident controls. Action planning Effectiveness of existing controls and potential to improve	20
Workshop 2	Practical application within York City Council - risk treatment and action planning	30
Embedding Risk Management	Building risk into the planning process Barriers to embedding Monitoring and reporting Maintaining momentum	10
Workshop 3	Practical application within York City Council - how can we make our own contribution? (possible use of pledge cards)	15
Questions & answers	General session to discuss the training session, workshops and the outputs. Completion of training course assessment	15
Course close	Elapsed Time	225